

WAABIGONII ZAAGA'IGAN

Wabigoon Lake Ojibway Nation
Site 115, P.O Box 300, RR1
Dryden, ON P8N 2Y4
P: (807)938-6684
F: (807)938-1166



EMPLOYMENT OPPORTUNITY

HEALTH CENTRE JANITOR

FT/PT Position: 1 Temporary Salary Position

Location: Wabigoon Lake Ojibway Nation, ON

Reports To: Health Director

Closing Date: October 28, 2020

Summary: The Janitor will provide cleaning and sanitation services to the Health Centre.

Responsibilities:

- Perform daily cleaning and sanitation of the Health Centre.
- Clean, dust, and wash office furniture, tables, desks, windows, ledges, vents, walls, and floors at the Health Centre.
- Clean, wash, and disinfect sinks, toilets, telephones, etc. at the Health Centre on a daily basis.
- Replenish paper towels, toilet paper, soaps, etc. as necessary on a daily basis.
- Sweep and mop floors, Vacuum carpeted areas, ceiling corners, and furniture, etc. on a daily basis.
- Remove trash and clean kitchen garbage containers on a daily basis.
- Sanitize high-touch areas such as light switches, door knobs/handles, dispenser handles, etc. on a daily basis.

Qualifications:

- A valid driver's license and access to a vehicle is an asset, but not required.
- Ability to lift up to 18kg (40 lbs.).
- Previous cleaning experience is an asset.
- Must be willing and able to work evenings and some weekends.
- Must be reliable and able to work unsupervised.
- Excellent communication skills, both verbal and written.

Please submit an updated Cover Letter and Resume by: **Wednesday, October 28, 2020 at 4:00 p.m.**

Applications can be submitted by e-mail to:
Wabigoon Lake Ojibway Nation Band Office
Attention: Human Resources Manager
RR1, Site 115, P.O Box 300
Dryden, ON P8N 2Y4
T: (807) 938-6684 F: (807) 938-1166
E-mail: humanresources@wlon.ca

LATE APPLICATIONS WILL NOT BE ACCEPTED.

MUST BE WILLING TO SUBMIT TO DRUG TESTING.

**WE THANK ALL APPLICANTS; HOWEVER, ONLY THOSE SELECTED FOR AN INTERVIEW
WILL BE CONTACTED.**