

## WAABIGONII ZAAGA'IGAN

Wabigoon Lake Ojibway Nation

Site 115, P.O Box 300, RR1

Dryden, ON P8N 2Y4

P: (807)938-6684

F: (807)938-1166



## EMPLOYMENT OPPORTUNITY COMMUNITY CHECKPOINT WORKER

**FT/PT Position:** Short-Term Full-Time Contract Position (6 positions available)

**Location:** Wabigoon Lake Ojibway Nation, ON

**Closing Date:** May 17, 2021

**Summary:** The Community Checkpoint Worker will provide monitoring services to meet the goals and objectives of Wabigoon Lake Ojibway Nation's checkpoint.

### Responsibilities:

- Help ensure community safety by monitoring and/or limiting those entering and leaving Wabigoon Lake Ojibway Nation through the checkpoint access point.
- Remain respectful and courteous to those entering and leaving the community through checkpoint.
- Legibly complete log sheet information for those entering and leaving the community.
- Open and close the checkpoint gate.
- Assist with COVID-19 screening of those entering the community as necessary.
- Assist with cleaning and sanitizing of the work area.
- Shovel and sand/salt walking areas near the work area as needed.
- Daily inspection of other access roads into the community to ensure gates are operating properly.
- Complete and submit incident report forms as necessary.
- Adhere to public health and Wabigoon Lake Ojibway Nation protocols and practices.

### Qualifications:

- A Wabigoon Lake Ojibway Nation Band member an asset.
- Must be dependable and reliable.
- Must be punctual.
- Possess communication skills, both verbal and written.
- Willing and able to adhere to privacy/confidentiality standards.
- Possession of a valid driver's license an asset, but not a requirement.

Please submit an updated cover letter, resume, and three (3) references (with permission to contact) by:  
**Monday, May 17, 2021 at 4:00 p.m.**

Applications can be submitted by e-mail to:  
Wabigoon Lake Ojibway Nation Band Office  
Attention: Human Resources  
RR1, Site 115, P.O Box 300  
Dryden, ON P8N 2Y4  
T: (807) 938-6684 F: (807) 938-1166  
E-mail: [humanresources@wlon.ca](mailto:humanresources@wlon.ca)

**LATE APPLICATIONS WILL NOT BE ACCEPTED.**

**MUST BE WILLING TO SUBMIT TO DRUG TESTING.**

**WE THANK ALL APPLICANTS; HOWEVER, ONLY THOSE SELECTED FOR AN INTERVIEW  
WILL BE CONTACTED.**